



JAWAHARLAL NEHRU UNIVERSITY
NEW DELHI-110067
ESTATE BRANCH Ph: 26704025
ROOM NO. 115, ADMN. BLOCK

Registered Post

File No. Estate/Dry Cleaning/2017-18

August 24, 2017

Last Date for Submission of Tender:	15-09-2017 at 03.00 P.M
Opening of Tender	3.30 P.M
EMD:	Rs.500.00
Security Deposit	Rs.5000.00

Subject: Award of rate contract for Dry Cleaning.

Sealed tender are invited from Dry Cleaners registered with GST authorities , for providing Dry Cleaning Services, for items given in the price bid **for a period of one year** on the terms and conditions enumerated in the following paragraphs. In case you are interested to undertake the work, you may submit your rates in the price bid duly completed and signed in sealed cover. The tenderer will attach the copies of documents in support of experience, list of clients and a self-attested photocopy of GST number. The sealed cover containing the tender and subscribed as "**Tender for Dry Cleaning**" and complete in all respect should be addressed to Joint Registrar (Estate), Jawaharlal Nehru University, New Delhi and dropped in the Tender Box placed in front of Room 115, Admn. Block of the University by 15-09-2017 at **3.00 P.M.** Tenders received after the scheduled date and time shall not be considered. The tenders will be opened on the same day at 3.30 p.m. The tenderers or their representatives may be present at the time of opening of tenders.

Terms and conditions on which the work be entrusted to the successful tenderers.

1. The Tender should be accompanied by earnest money of Rs. 500.00 (Rupees Five hundred only) in the form of demand draft drawn in favour of Finance Officer, Jawaharlal Nehru University, New Delhi, without which the tender will not be considered. The EMD will be refunded after finalization of contract and submission of Security Deposit.
2. The successful bidder (s) will be required to submit a security deposit of Rs. 5000.00 which will be refunded after successful completion of the contract. The security deposit will be forfeited if the services of agency are found to be unsatisfactory in any respect.
3. The vendors should quote their rates FOR JNU exclusive of GST. Taxes may be indicated separately.
4. The vendors should quote their rates for all items, otherwise their bid shall not be considered. In case any item is left blank by the vendor, the bid will be summarily rejected. Evaluation of bids will be done on the basis of overall total of rates quoted for all items.
5. In case a call/complaint is not attended by the Vendor within a reasonable time, a penalty to be decided by the University will be levied upon the vendor after due verification from the user department.
6. The contract will be initially for a period of one year and it can be extended for another year on mutual consent of both the parties.

7. The University can terminate the contract at any time without assigning any reason thereof on the basis of unsatisfactory work of the contractor. In this respect the decision of the University will be final and binding on the contractor.
8. The vendors must submit a self attested **photocopy of registration with tax authority for dry cleaning service** , without which the tender will not be accepted.
9. The vendor must submit self attested photocopy of GST number without which the tender will not be accepted.
10. The **University reserves the right to reject any tender** in whole or in part without assigning reason thereof.
11. The payment shall be made on monthly basis and only if the work is performed with the full satisfaction of the user Department/ Branch.
12. Incomplete Bids in any respect shall be liable to be rejected.
13. No advance payment shall be made in any case.
14. Rates mentioned in the tender, once accepted shall not be allowed to be enhanced during the currency/ subsistence of contract period.
15. Any claim, dispute or difference arising out of or in connection with this contract and which cannot be settled by mutual consultation, shall be referred to an arbitrator to be appointed by the Vice-Chancellor of the University. The award of the arbitrator shall be final and binding upon the parties of the contract. The Arbitral proceedings shall be governed by the Arbitrator and Conciliation Act, 1996 and shall be conducted in JNU.
16. The successful bidders (s) will be required to visit the University every Friday to collect and supply the materials.
17. The bidder has option to seek information, question the bidding conditions at least two working days before the closing date of bid, and the bidder can also seek reasons/ feedback about rejection of submitted bid.

(S.P. Singh)
Joint Registrar (Estate)
Tel No. 26704025
26704024

To,

Copy to:

Director CIS, JNU with the request to display the aforesaid Tender notice on JNU website.

PRICE BID

S. No	Name of item	Unit	Rate
1.	Bed Sheet (Single)	Nos	
2.	Bed Sheet (Double)	Nos	
3.	Bed Cover (Single)	Nos	
4.	Bed Cover (Double)	Nos	
5.	Towels	Nos	
6.	Pillow Cover	Nos	
7.	Curtains	Panel	
8	Curtain Velvet net	Panel	
9	Sofa seat and back	Nos	
10	Blanket single	Nos	
11	Blanket double	Nos	
12	Chair Seat and Back	Nos	
13	Loose cover of Visitor chair back	Nos	
14	Car seat Cover (3+1+1)	Nos	
15	Lab Coat	Nos	
16	Ventian blind	Strip	
		Total	
		% of GST	

Signature of vendor with seal

Date: _____

Address _____

Tel No. _____

Cell No. _____

Fax No. _____

E-Mail _____