



# **Jawaharlal Nehru University New Delhi**

## **Admission Policy and Procedure**

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## **ADMISSION POLICY**

### **2018-19**

The Jawaharlal Nehru University constituted under the Jawaharlal Nehru University Act 1966, (53 of 1966) came into existence in 1969. Its objectives, as defined in the First Schedule to the Act, are as follows:

"The University shall endeavour to promote the principles for which Jawaharlal Nehru worked during his life-time which included national integration, social justice, secularism, democratic way of life, international understanding and scientific approach to the problems of society.

Towards this end, the University shall:

- (i) foster the composite culture of India and establish such departments or institutions as may be required for the study and development of the languages, arts and culture of India;
- (ii) take special measures to facilitate students and teachers from all over India to join the University and participate in its academic programmes;
- (iii) promote in the students and teachers an awareness and understanding of the social needs of the country and prepare them for fulfilling such needs;
- (iv) make special provision for integrated courses in humanities, science and technology in the educational programmes of the University;
- (v) take appropriate measures for promoting inter-disciplinary studies in the University;
- (vi) establish such departments or institutions as may be necessary for the study of languages, literature and life of foreign countries with a view to inculcating in the students a world perspective and international understanding;
- (vii) provide facilities for students and teachers from other countries to participate in the academic programmes and life of the University."

In the light of the above, the approach of the University has been to evolve policies and programmes which will make the Jawaharlal Nehru University a distinct addition to the national resources in higher education rather than a mere quantitative expansion of facilities which already exist. The University has identified and is concentrating upon some major academic programmes, which are also of relevance to national progress and development.

The basic academic units of the University are not single discipline departments but multi-disciplinary Schools of Studies. A School has been visualised as a community of scholars from disciplines which are linked with each other organically in terms of their subject-matter and methodology as well as in terms of problem areas. Each School will be made up of a number of Centres which constitute the task forces operating within the broad framework of a School. A Centre has been defined as a community of scholars irrespective of their disciplines engaged in clearly identified inter-disciplinary programmes of research and teaching.

Unless otherwise specified in the question paper, the JNU being an all India University, the medium of instruction for all programmes of study (barring Languages) is English; and the candidates are advised to write their answers, as far as possible, in English.

In order, however, to facilitate students coming from varying backgrounds with medium of instruction other than English at their Bachelor's/Master's level, the University has in-built facilities for remedial courses in English Language in order to enable them to strengthen their foundation in English as well as to cope up with their academic and research programmes adequately.

The scheme of development of the University includes the following Schools and Centres of Study of interdisciplinary research besides teaching:

- (i) School of International Studies
- (ii) School of Language, Literature and Culture Studies
- (iii) School of Social Sciences
- (iv) School of Arts and Aesthetics
- (v) School of Life Sciences
- (vi) School of Environmental Sciences
- (vii) School of Computer and Systems Sciences
- (viii) School of Physical Sciences
- (ix) School of Computational and Integrative Sciences
- (x) School of Biotechnology,
- (xi) Special Centre for Molecular Medicine
- (xii) Special Centre for Sanskrit Studies
- (xiii) Special Centre for the Study of Law and Governance
- (xiv) Special Centre for Nano Sciences
- (xv) Special Centre for Disaster Research

In matters relating to enrolment, steps have been taken to ensure that students from all parts of the country are able to join the University so that it becomes a national University in the true sense of the word.

The admission policy of the University is governed by the following principles:

- (i) to ensure the admission of students with academic competence and potentialities of high quality so that its alumni may be able to play their role in the process of national construction and social change in a meaningful manner;
- (ii) to ensure that an adequate number of students from the under-privileged and socially handicapped sections of our society are admitted to the University; and
- (iii) to maintain all-India character of the University by having on its rolls a fair representation of students from different regions of the country especially the backward areas.

In the light of the objectives of the University as spelt out in the First Schedule of the Act, steps will be taken to ensure that students from outside India, especially from the developing countries join the rolls of the University in adequate number.

The number of seats being limited, admission will be made on the basis of merit. Merit lists will be drawn in accordance with the provisions of Admission Policy of the University.

No candidate shall be eligible to register himself/herself for a full-time programme of study if he/she is already registered for any full-time programme of study in this University or any other University/Institution.

#### **1 Admission Notice:**

The Admission Announcement for admission to various programmes of study is published in Employment News & various newspapers all over India through publication in national dailies and leading newspapers of different regions of the country.

The candidates shall be considered for admission to the following programmes:-

**M.Phil/Ph.D., MPhil/Ph.D through JRF, Ph.D., Ph.D through JRF, M.Tech., MPH., PGDE, M.A., M.Sc., MCA, B.A. (Hons.) 1<sup>st</sup> & 2<sup>nd</sup> year and in Foreign Languages and Part-Time courses.**

## 2 Written Examination:

The Entrance Examination for admission to various programmes of study is held at the selected Centres all over India in the last week of December every year on the dates determined each year by the Standing Committee on Admissions and subject to availability of Kendriya Vidyalayas. One question paper of three hours duration is set for each programme of study or each set of programmes of study. The Entrance Examination is held for four days with two three-hour sessions on each day. This enables the University to have a far wider regional reach giving opportunity to a far larger number of candidates to seek admission in JNU. The University always reserves the right to change/cancel any Centre of Examination without assigning any reason. Any additions or deletions in the list of Centres of Examination are discussed in the meeting of the Standing Committee on Admissions and then placed before the competent authority for approval.

## 3. Viva Voce Examination:

3.1 No viva voce examination is held for admission to B.A. (Hons.) 1<sup>st</sup> year and Masters degree programmes of study, (except in case of M.A. in Foreign Languages, M.Sc. (CMM & SCIS). The candidates are admitted on merit on the basis of their performance in the written examination and the deprivation points added to their score in accordance with the approved admission Policy and Procedures of the University.

The candidates for admission to **PGDE. M.Tech, MPH, M.A.** programmes in foreign languages. M.Sc. in SCMM & SCIS and B.A.(Hons.) 2<sup>nd</sup> year, Advanced Diploma in Mass Media in Urdu and COP programme of study (Part-time) are Invited for viva voce Examination after written examination and on obtaining minimum qualifying marks. Merit list are prepared for each category i.e. candidates belonging to SC, ST, OBC, PWD categories separately and on the basis of performance of candidates in the written examination. Viva-voce and award of deprivation points. if any , as per the approved admission policy and procedure of the University.

**The candidates for admission to MPhil/Ph.D and Ph.D** are invited for written examination and candidates qualifying with 50% marks in the written examination shall be called for viva voce Examination. Merit lists are prepared for each category i.e. candidates belonging to SC, ST, OBC, PWD) categories separately and on the basis of performance of candidates in the viva-voce.

**The candidates for admission to DOP Bhasha Indonesia and DOP in Mongolian** are invited for viva voce Examination. Merit lists are prepared for each category i.e. candidates belonging to SC, ST, OBC, PWD) categories separately and on the basis of performance of candidates in the viva-voce, as per the approved admission policy and procedure of the University.

**\* (Vide Resolution No. 11 of 141<sup>st</sup> Meeting of the Academic Council held on 20th October 2016).**

3.2 The weightage to written and viva voce examination is given as under:

Programme	Written Exam.	Viva Voce
Part time (COP and Advanced Diploma in Mass Media in Urdu)	80%	20%
Part time (DOP in Bhasha Indonesia and Mongolian)		100%
B.A.(Hons.) First year	100%	No viva
B.A.(Hons.) Second year	80%	20%
M.A/M.Sc/MCA (except Foreign Languages, M.Sc. in (SCMM&SCIS)	100%	No viva
M.Tech,, MPH., PGDE. M.A. (Foreign Languages), M.Sc. in SCMM & SCIS)	80%	20%
Ph.D., M.Phil/Ph.D., Ph.D.(Through JRF), M.Phil/Ph.D.( Through JRF),	Qualifying	100%

To be eligible for being invited for viva voce examination, a candidate must. Secure following marks in the Entrance Examination:-

Programme	General Category	OBC	SC/ST/PWD Categories
Ph.D., M,Phil/Ph.D.,	*50% marks		
M.Tech, MPH, PGDE, M.A., M.Sc (SCMM&SCIS), B.A. (Hons.)2 <sup>nd</sup> Year and part-time programmes where viva-voce is prescribed	25% i.e. 20 marks out of 80	22.50% i.e. 18 marks out of 80	15% i.e. 12 marks out of 80

\*An Entrance Test Shall be qualifying with qualifying marks as 50%. The syllabus of the entrance test shall consist of 50% of Research Methodology and 50% shall be Subject Specific.

- 3.4 The maximum number of candidates to be called for viva voce for admission to each programme of study is, however, around three times of the intake for each Field of Study approved by the Academic Council.

#### 4. Deprivation Points:

Deprivation Points (**upto a maximum of 12 points**) are given to the candidates of the following categories:

- 4.1 **A candidate would get separate points for each educational level i.e. 10<sup>th</sup>/High School/ Matriculation/12<sup>th</sup> level/ Intermediate and BA./B.Sc. from either a Quartile 1 or Quartile 2 District as given below:**

##### Quartile 1 Marks

Programme of study applied for	*10 <sup>th</sup> /12 <sup>th</sup>	UG
UG/2 <sup>nd</sup> Yr.	6	
PG	3	3

##### Quartile 2 Marks

Programme of study applied for	*10 <sup>th</sup> /12 <sup>th</sup>	UG
UG/2 <sup>nd</sup> Yr.	4	
PG	2	2

#### \*Note for 10<sup>th</sup> and 12<sup>th</sup> class quartile

- |  |                    |
|--|--------------------|
| If 10 <sup>th</sup> from Q1 and 12 <sup>th</sup> from Q1 | Then benefit of Q1 |
| If 10 <sup>th</sup> from Q1 and 12 <sup>th</sup> from Q2 | Then benefit of Q1 |
| If 10 <sup>th</sup> from Q2 and 12 <sup>th</sup> from Q1 | Then benefit of Q1 |
| If 10 <sup>th</sup> from Q2 and 12 <sup>th</sup> from Q2 | Then benefit of Q2 |

List of Districts quartile drawn from each state in the form of Quartile 1 & Quartile 2 by using the following four parameters as per the provisional figures of the Census of India 2011 are listed below for information of intending candidates:

- Percent female illiteracy;
- Percent agricultural workers;
- Percent rural population, and
- Percentage of household having no latrine within the premises.

Candidates hailing from Districts of Quartile 1 or 2 (The Districts in which the candidates reside) and have passed and/or appearing in their respective qualifying examination through Distant Education programme are also eligible for award of deprivation points, as the case may be. They should indicate the State, District and

District Code under respective column of the Application Form. They should also indicate in respective Column of the application that they have passed and/or appearing in the qualifying examination through Distant Education programme.

4.2 All Kashmiri Migrants are eligible for grant of 05 (five) deprivation points on production of registration documents from the notified authorities certifying their Kashmiri Migrant Status.

4.3 All female/Transgender candidates are eligible for deprivation points as per details given below:

<b>SC/ST/OBC/PH/Quartile1/Quartile2</b>	<b>7 deprivation points</b>
Other Candidates (UR not falling Under either Quartile 1/Quartile 2)	5 Deprivation Points

This benefit of deprivation points will be given only to UG/PG level courses other than M.Phil./Ph.D. programmes.

## **5. Supernumerary seats**

### **a) Widows/Wards of Defence Personnel**

As per UGC letter dated 07.06.2013 regarding implementation of 5% reservation (supernumerary seats) the Academic Council in its 140th meeting held on 27.05.2016 has considered the contents of the above letter and decided to make reservations of supernumerary seats for widows/wards of Armed Forces Personnel killed/disabled in action or during peace time for Admission to University programmes.

1. Widows/Wards of Defence personnel killed in action;
2. Wards of serving personnel and ex-servicemen disabled in action;
3. Widows/Wards of Defence personnel who died in peace time with death attributable to military service; and
4. Wards of Defence personnel disabled in peace time with disability attributable to military service

**(Supernumerary seats meant for Widows/wards of Defence Personnel may be earmarked for UG/PG/Part-time programmes only, so as to avoid any deviation from the UGC Regulations - 2016.)**

### **b) Candidates from Jammu & Kashmir**

The University has decided for creation of 02 seats under supernumerary quota for candidates from Jammu & Kashmir.

Out of 02 seats, 01 seat will be allocated for B.A. programme and another 01 seat for M.A. programme. The candidates for these seats will be selected on the basis of securing highest marks among the non shortlisted candidates in the merit & qualified otherwise.

### **c) Wards of JNU Employees (Group C & D)**

<u>Programme</u>	<u>Number of Seats</u>
B.A. (Hons.) Programme 1st and 2nd year	<b>03</b>
M.A./M.Sc./MCA Programme	<b>02</b>

From out of 03 supernumerary seats for B.A. (Hons.) 1st and 2<sup>nd</sup> year, 02 seats may be reserved for B.A. (Hons.) 1st Year as more number of candidates appear in this B.A. (Hons.) 1<sup>st</sup> Year than in B.A. (Hons.) 2<sup>nd</sup> Year and the remaining 01 seat may be allotted to B.A. (Hons.) 2<sup>nd</sup> Year with the highest marks.

## **6. Selection of Candidates:**

6.1 On receipt of the Answer Scripts from the Examination Centres these are shuffled and secret code numbers given to each one of them by the Computer Agency after removing the details of the

candidate i.e. name, registration number, centre of examination etc. These code numbers are not even known to the Officers/Staff members who are involved in the Admission process. Thereafter the answer scripts are forwarded to the Centres/Schools concerned for evaluation. Based on the performance of the candidates in the written examination, they are invited to appear for the viva voce (wherever prescribed). After the viva voce is held, Deprivation Points, wherever applicable, are added to the total score of the candidate and coded merit lists drawn. Thereafter the coded merit lists are forwarded to the Centres/Schools concerned.

6.2 Separate merit lists are prepared for candidates belonging to the General Category, Scheduled Caste Category, Scheduled Tribe Category, OBC Category and Physically Handicapped Category and also in respect of Foreign Nationals for each programme of study.

6.3 The final selection of candidates for admission to various programmes of study is made on the basis of inter-se merit of candidates in their respective categories based on their performance in the written examination and viva voce (wherever prescribed) and after incorporating the Deprivation Points, wherever applicable. The candidates not appearing in the viva voce are not eligible for being considered for admission to that programme of study for which viva voce is prescribed. A provision in the application form is made for giving preference wise options upto a maximum of three disciplines of the same level of programme. The preference wise option given by the candidates at the time of filling in the application form is kept in view e.g. (a candidate who has been selected for a discipline falling under the category of first preference will have no claim for other disciplines of the same level of programme falling under the category of second or third preferences, etc. as the case may be. In other words, if one gets selected in higher option, he/she will be offered admission only in that). In case of bunching of marks, decision will be left to the concerned Centres/Schools to decide about the number of candidates to be offered admission keeping in view the intake in that particular discipline so that the offers are not too large due to the impact of bunching of marks.

In case of bunching of marks specifically for M.Phil/Ph.D, the merit position of such candidates shall be decided according to the marks /grade secured by them in their qualifying written examination. In case marks/grade secured by them in their qualifying written examination happens to be same, in such cases their merit shall be ascertained on the basis of their marks/grades secured by them in their previous academic examinations, limited to consideration upto Master's level.

(Bunching of marks may not be considered for M.Phil/Ph.D. programme for final selection as per existing practice of the University, as it would violate clause 6.5 of the UGC Regulations 2016 - **approved by VC on 02.05.2017**)

6.4 After the admission branch has forwarded the Computer Print out of the coded merit lists to the Centres/Schools and their approval received, the Chairpersons of the Centres and Deans of the Schools of Studies are requested to depute faculty member(s) to see for themselves the decoding process and decoded answer scripts before release of the merit lists so as to make the process more transparent.

6.5 The waiting list of selected candidates may be issued even if one seat remains vacant in any particular programme of study.

No candidate is eligible for admission unless he/she secures a minimum overall score as given in the table below:

Programme of study	Minimum marks for		
	General Category	OBC Category	SC/ST & PH Category
M.Tech., MPH., PGDE , M.A./M.Sc./MCA, B.A.(Hons.) <sup>1<sup>st</sup></sup> & 2 <sup>nd</sup> Year, Part Time (COP,DOP & ADOP)	30%*	27%*	25%*

**6.6 Final merit for M.Phil/Ph.D after viva voce will be considered for selected candidates on the basis of marks given by Concerned Centre's Committee and those marks shall be considered as merit ranking.**

The candidates not appearing in the viva voce (wherever prescribed) are not eligible for being considered for admission to that programme of study for which they do not appear in the viva voce.

**6.7 Deferment of Admission**

All selected candidates are required to report for admission/registration along with all original documents including original marks sheets of qualifying examination, leave sanction and relieving order, in case of candidates who are in employment, etc., by 14<sup>th</sup> August. Provided such of the selected candidates, who have given their acceptance along with the Bank Draft of the required amount, may apply in writing to the Deputy Registrar (Admissions) in the prescribed form requesting for deferment of admission to next Semester or the next Academic Year, as the case may be, on any of the following grounds:

a) That his/her result has not been declared by the previous Board/University/Institution before 14<sup>th</sup> of August. Provided that the candidate has appeared in the qualifying examination before 22<sup>nd</sup> July.

N.B.: The candidate should have appeared in all the papers including practical examination and viva-voce (wherever prescribed) etc. before 22<sup>nd</sup> July.

b) That he/she is in employment and not able to obtain Leave Sanction and Relieving Order before 14<sup>th</sup> of August from his/her employer for the duration of the programme permitting him/her to pursue his/her study in the University.

The application seeking deferment of admission, as provided above, shall be made along with supporting documents on or before 14<sup>th</sup> of August.

No relaxation or extension of time for admission or for requesting for deferment shall be granted beyond 14<sup>th</sup> August for any reason whatsoever. However, if 14<sup>th</sup> August happens to be a public holiday, the admissions are allowed on the next working day.

University reserves the right not to accept any of the applications for deferment of admission.

**7. Reservations:**

7.1 Reservation of Seats: 27% seats for OBC, 15% seats for SC, 7.5% seats for ST and seats for person with disability (PWD) as per reservation policy of the Government of India (with minimum disability to the extent of 40%) for candidates belonging to these categories.

7.2 **Relaxation for admission to the programmes for M.Tech, MPH, PGDE, M.A./M.Sc./MCA, B.A.(Hons.)2<sup>nd</sup> year, B.A.(Hons.)1<sup>st</sup> year and part-time programmes:** The SC/ST and Person with Disability (PWD) candidates who have passed the qualifying examination irrespective of their percentage of marks are eligible to appear in the Entrance Examination. All OBC category (non-creamy layer) candidates are eligible to 10% relaxation in the percentage of marks in the qualifying examination in relation to open category.

**7.3 Relaxation for admission to M.Phil programmes**

A relaxation of 5% marks from 55% to 50% or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-abled and other categories of candidates as per the decision of the UGC from time to time, or for those who had obtained their Master's Degree prior to 19<sup>th</sup> September, 1991. The eligibility marks of 55% (or an equivalent grade in point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.



7.4 **Relaxation for admission to Ph.D programmes.**

A relaxation of 5% marks from 5% to 50%, or an equivalent relaxation of grade may be allowed for those belonging to SC/ST /OBC (non-creamy layer)/Differently-abled and other categories of candidates as per the decision of the UGC from time to time;

7.5 All SC/ST /OBC candidates are required to submit certificate in respect of their claims from the authorized officers as notified by the Government of India for the purpose from time to time.

7.6 The person with Disability (PWD) candidates are required to submit a certificate form authorized Medical Doctors/Hospitals indicating the extent of physical disability. The percentage of disability is duly verified by the Chief Medical Officer /Medical Board of the University before the benefit is extended to the candidate.

7.7 Candidates belonging to SC/ST/OBC/PH category who are selected on their own merit with General Category candidates are not counted under reserved quota.

7.8 The University has a provision to offer up to 15% of the seats in each programme of study to Foreign Nationals. These seats are over and above the intake fixed for each programme of study.

**8. Admission to Employed status candidates:**

Candidates enjoying employed status and selected for admission shall be required to produce Leave Sanction Order for a period of two years at the time of registration. However, there is a limited provision of 12.5% for candidates employed in research and teaching institution located in Delhi/NCR for admission without leave.

**9. Code II Admissions to B.A (Hons.) First Year in Foreign Languages.**

For admission to B.A (Hons) First Year 80% of the seats in the First Year of 3 year B.A. (Hons.) programme in the School of Language, Literature and Culture Studies are earmarked for those who have either passed the Senior Secondary School Certificate (10+2) or equivalent examination in the year of admission or in the previous year subject to fulfilling the minimum eligibility requirements. **These 80% seat fall under Code I category.** Rest of the 20% of seats for admission to B.A. (Hons.) First Year of 3-year B.A. (Hons.) Programme are open to those who otherwise meet the eligibility requirements. **These seats fall under Code-II category.** The minimum age required to admission to B.A. (Hons.) 1<sup>st</sup> year is 17 years as on 1<sup>st</sup> October of the year of admission. There is no maximum age-limit.

**10. Part-time programme**

The University offers following one-year programmes of study:

1. Advanced Diploma of Proficiency in Mass media in Urdu
2. Diploma of Proficiency in Bhasha Indonesia and Mongolian
3. Certificate of Proficiency in Mongolian, Pushtu, Bhasha Indonesia, Urdu, Pali and Sanskrit Computational Linguistics, Sanskrit, Yoga Philosophy and Indian Culture.

The admission to the above programmes are made based on the following criteria:

- A) Admission to advanced Diploma (ADOP) in Mass Media in Urdu and Certificate of Proficiency (COP) in Mongolian, Pushtu, Bhasha Indonesia, Urdu, Pali ,Sanskrit Computational Linguistics programmes, Sanskrit, Yoga Philosophy and Indian Culture are made on the basis of the performance of candidates in written & viva-voce examinations.
- B) Admissions to Diploma of Proficiency (DOP) in Bhasha Indonesia and Mongolian are made on the basis of the performance of the candidates in viva voce examination.

## 11. Foreign Nationals:

Every year foreign nationals are admitted to various programmes of study under the following categories:

- (a) Self-financing Students
- i) through Entrance Examination and/or viva voce
  - ii) through 'In Absentia'

(b) Under the Cultural Exchange Fellowship Programme of Govt. of India.

(c) As Casual Students to audit/credit the courses (not leading to award of any degree)

**Foreign nationals seeking admission in any of the categories under (a) and (b) above will have to satisfy the minimum eligibility criteria for admission to the various programmes of study as prescribed by the University.**

### (a) SELF FINANCING STUDENTS

**(I) THROUGH ENTRANCE EXAMINATION AND/OR VIVA-VOCE: (For those foreign national who are in India/Nepal)**

**All Foreign Nationals present in India will be required to appear in the entrance examination and/or viva voce subject to their fulfilling minimum eligibility requirement as prescribed for Indian students subject to equivalence of their qualification and production of Student Visa/Research Visa, as the case may be. The candidate has to apply online for the Entrance Examination/viva-voce.**

### (II) THROUGH 'IN-ABSENTIA' CATEGORY:

Foreign Nationals who are applying from their respective countries will be considered under 'In Absentia' category and there is a separate Application Form for them, which can be downloaded from the official website of JNU. They are required to send Application Form (along with the copies of the certificates etc. on the basis of which admission is sought by them & a demand draft towards processing fee) **through post to Section Officer (Admission-II), Room No. 20, Administrative Block, Jawaharlal Nehru University, New Delhi - 110067.**

A Bank Draft of US \$42.00 (inclusive of 18% GST) or equivalent Indian amount (which is mentioned on the application form) drawn in favour of **JAWAHARLAL NEHRU UNIVERSITY** payable at **NEW DELHI** is to be enclosed with the filled in downloaded Application Form towards the processing fee of application form.

**Note: Candidates already in India during entrance examination and/or viva voce will not be considered for admission under in absentia/under Cultural Exchange programme of Government of India and they will have to go through the process of entrance examination and/or viva voce for admission to various programmes of study.**

### (b) UNDER CULTURAL EXCHANGE PROGRAMME OF GOVERNMENT OF INDIA:

The students seeking admission under the Cultural Exchange Fellowship Programme of Government of India are required to approach the Indian Council for Cultural Relations, (ICCR), Azad Bhavan, I.P State, New Delhi-] 10001, India. In the event of their selection, the Council will be informed about their selection.

### (c) CASUAL STUDENTS TO AUDIT/CREDIT COURSE(S):

Foreign Nationals may join the University for a semester or two to audit/credit the course(s) in any of the Centre/Schools of Study. If admission is given for auditing, Certificate of participation will be issued by the faculty Incharge of the course and if admission is given for credit, End-Semester Grade Sheet will be issued by the University, subject to the condition that they will be attending the semester classes and appearing in the End-Semester Examination.

## SELECTION

In the event of their selection, candidates will be informed about their selection and their admission will be subject to the following conditions:-

1. Equivalence of their qualifications as prescribed by the University for various programmes of study.
2. Production of Student-Visa/Research Visa (as the case may be) in accordance with the revised visa policy of Government of India as also a xerox copy of their Passport together with the original documents for verification.
3. Medical-cum-Fitness Certificate
4. Insurance of Rs. 1 .00 lakh (minimum)

## TUITION FEE

Foreign students admitted to various programmes of study through In-absentia and the casual students are required to pay fees and incidental charges as per following rates in US Dollars or in Indian currency as per prevalent exchange rates:

1. Tuition Fee and Other Fees per Semester for courses in Science Disciplines	US\$750
2. Tuition Fee and other Fees per Semester for courses in Humanities & Social Sciences	US\$500
3. Incidental charges per semester	US\$100

### Note:

(i) Foreign Nationals applying for admission as self financing students are required to provide detail of the Bank account, etc. with their application forms and a certificate from their respective bankers to the effect that they have sufficient funds available in their bank account to sustain their studies in India for the duration of the programme. For needy students whose financial statement indicate lack of sufficient funds, a limited number of fee waivers are available from Second Semester onwards. However, continuation of the fee waiver from semester to semester will depend on the academic performance of the candidates in JNU and approval from the Competent Authority.

(ii) Foreign nationals, who get admitted in JNU through the written entrance examination conducted by JNU will have to pay according to the fee structure applicable to Indian students, plus the incidental charges of US\$100 + Indian fee, as per applicable only per semester.

(iii) Indian nationals, whose qualifying (eligibility) examination certificates for admission are from abroad, except those residing in countries where the JNU entrance examination centres are available, are considered under the "in-absentia" category as they will not be able to appear in the entrance examination. The tuition fees for them is at par with those for international students (currently, US\$ 750 per semester for Science courses and US\$ 500 per semester for Humanities and Social Science courses, plus incidental charges of US\$ 100 per semester).

(iv) Indian nationals, who are wards of Indian Government servants posted outside on Government duty, are considered under the "in-absentia" category, with the fee structure applicable to Indian students, under production of a suitable certificate, and are required to additionally pay the incidental charges of US\$ 100 per semester till the tenure of the above posting outside.

(v) Foreign nationals admitted to JNU are required to get medical insurance which is mandatory.

Semester fee from foreign nationals is accepted either in foreign currency i.e. in US\$ or in equivalent Indian rupees. The exchange rate for accepting fees from foreign nationals has been accepted as the buying rate prevalent on the first day of registration in each semester. The Finance Branch of the University notifies the rate of conversion of the US\$ into Indian rupees applicable for each semester. Refunds, if any, will be in Indian Currency. However, the decision of the University in the matter will be final.

## **ADMISSION PROCEDURE**

### **1 Administrative Work:**

The administrative work relating to Admissions is done in the Office of the Director of Admissions.

### **2 Entrance Examination**

2.1 The applications for admission to various programmes of study are invited from the intending candidates after Second week of September and the last date for submission of filled-in application forms is Second week of October.

A candidate who successfully completes a programme in one particular language/subject may not be entitled for admission to same level of programme (language/subject) again. The candidate may be allowed one more chance to get admission in other language/subject. Further, the candidate who fails to complete the programme -successfully in the first two chances will not be given admission third time in the same language/subject under any circumstances. This will be applicable to all programme of study being offered by the University. (Authority Vide AC Resolution No. 9 of 130<sup>th</sup> Meeting dated 21.10.2011)

2.2 The question papers for written tests are set and examined by the faculty of the concerned Centres/Schools.

2.3 Candidates can opt upto a maximum of three fields of study/languages in a single Application Form for the same level of programme i.e. COP, B.A. (Hons.) or M.A./M.Sc./MCA/M.Tech./MPH or M.Phil./Ph.D., Ph.D are not required to fill in separate application forms. In case a candidate submits more than one application form for the same level of programme of study, his/her candidature will be rejected.

2.4 The Entrance Examination is normally held at Kendriya Vidyalaya/School. The Principal of the Kendriya Vidyalaya/School (the Centre of Examination) concerned is the Presiding Officer. He is assisted by the teachers of the School in invigilation work etc., faculty member(s) and staff member(s) of JNU are deputed to a Centre for overseeing the entrance examination.

2.5 All expenditure on the conduct of Entrance Examination at various Centres of Examination is borne by the University which includes payments of honorarium to Presiding Officers, Deputy Presiding Officers, Invigilators, Clerical Staff and Class IV staff whose services are utilized at the Centre of Examination, Room Rent etc.

2.6 Visually impaired candidates are provided with a Writer (self-arranged or arranged by Presiding Officer of the concerned Examination centre) or a Computer with pre-loaded Software as per the option exercised by the candidate while applying for admission. The PWD candidates whether provided a scribe or not availing a scribe may be given compensatory time of 60 minutes for examination of 3 hours duration. This compensatory time would not be permitted more than 90 minutes in any case, whatsoever. Scribe for the PWD candidate is to be paid Rs.500/- per candidate per session and receipt obtained.

2.7 With a view to fill up reserved seats for PWD candidates, the process is designed to identify the PWD candidates where roster point is not applicable, minimum of one seat will be reserved across all programmes of study/streams of the University who have scored minimum qualifying marks for admission to their respective programme of study/stream.

2.8 The candidates are issued computer generated Admit Cards and allotted Registration Numbers for appearing in the Entrance Examination.

### **3. Eligibility Requirements for appearing in the Entrance Examination:**

The eligibility requirements for all candidates for appearing in the Entrance Examination for admission to various programmes of study are given in the JNU e-Prospectus.

#### **4. No. of Seats:**

4.1 The intake and offers for each programme of study are approved by the Academic Council on the recommendations of the Centres/Schools concerned (Intake is the available seats and offer is the number to be offered to ensure filling up of the seats to the maximum extent close to intake before the last date).

**Note: (i) The above provision will be only for Part time/UG/PG level programme.**

**(ii) The intake and offer will be same for M.Phil/Ph.D and Ph.D level programme)**

4.2 The intake of foreign nationals both under in-absentia category and those who are admitted through entrance- examination is also over and above the intake capacity of each Centre/School of study. Such supernumerary seats are normally 15% of the intake capacity.

**4.3 The Intake for admission to M.Phil/Ph.D and Ph.D for foreign students will be considered under supernumerary seats and intake will be calculated accordingly for admission in Academic Year 2018-19.**

**4.4 The intake of foreign nationals both under in-absentia category and those who are admitted through entrance- examination is also over and above the intake capacity of each Centre/School of study. Such supernumerary seats are normally 15% of the intake capacity.**

#### **5. Eligibility Criteria for candidates due to appear in qualifying examination:**

5.1 The candidates who are due to appear in the respective qualifying examination prescribed for eligibility for admission to a particular programme of study are considered eligible for appearing in the entrance examination. However, in the event of their selection they are granted admission subject to their securing the prescribed percentage of marks in the qualifying examination and submission of all documents including final mark sheet of the qualifying examination.

5.2 The last date for seeking admission to any programme of study in the University is 14<sup>th</sup> August and no admission is permitted thereafter. However, candidates failing to join by the stipulated date owing to their results not having been declared in time are allowed to join in the next semester/academic year on a written request from the candidate and with the approval of the concerned School/Centre without their having to go through the JNU Entrance Examination again. However, those Foreign Nationals who have been selected for admission are allowed to join with a marginal delay after considering each case on merit by the Vice-Chancellor.

#### **6 Registration.**

Registration of candidates selected for admission is made as per the scheduled fixed by the Standing Committee on Admissions and approved by the Academic Council of the University.

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