



जवाहरलाल नेहरू विश्वविद्यालय
Jawaharlal Nehru University

ADMINISTRATION BRANCH-I

File No. X/120/Const/2011/Admin.-I/

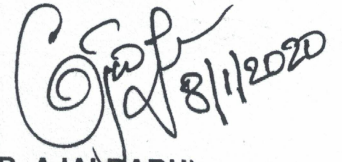
8th January, 2020

NOTIFICATION

Applications are invited from persons who are retired or likely to be retired soon from the Central Government/State Government Departments/ Autonomous Bodies etc. having experience in the post of **Private Secretary / Personal Assistant** with adequate knowledge of noting & drafting and computer to **engage as Consultant purely on contract basis** for a period of one year or till regular appointment is made whichever is earlier, on a consolidated consultancy fee/remuneration @ Rs. 30,000/- p.m.

Interested candidates may send their duly signed bio-data along with self attested copies of all supporting documents to the following address within **10 days** from the date of issue of this Notification:-


Deputy-Registrar (Administration)
Room No. 302, Admin. Block,
Jawaharlal Nehru University
New Delhi – 110 067
Tel. 011- 26704008 / 26704018
Website: www.jnu.ac.in



(P. AJAI BABU)
DEPUTY REGISTRAR
(ADMINISTRATION)

Copy to:-

1. Director (CIS) – With a request to upload the Notification on JNU website

 पी. अजय बाबू / P. AJAI BABU
उप कुलसचिव (प्रशासन)
Deputy Registrar (Administration)
जवाहरलाल नेहरू विश्वविद्यालय
Jawaharlal Nehru University
नई दिल्ली / New Delhi-110067