Dear Students,

I would like to inform you that after due deliberations and taking into consideration the views of all stake holders and the decisions taken in the Chairpersons committee with Dean SSS and the Academic Council held on 22/06.2020, the following recommendations were approved by the CHS faculty members with regard to the completion of the Winter Semester 2020 in its faculty meeting held on 24/06/2020.

All students are required to comply with the recommendations as stated below:

1. All M.A/ M.Phil. students should complete their semester requirements for the Winter Semester 2020 by 15th July 2020, and submit these to the course instructors. The grades are to be submitted by Course Instructors to the CHS office by 21st July 2020.

2. In fulfilling these course requirements, students will be provided with three options from which they must choose any one. They are required to inform the course instructor as well as the CHS office on mail about which option they are selecting latest by 7th July 2020.

(a) MA continuing (second semester) and final (fourth semester students) will submit tutorials/ assignments/ seminar papers as discussed with course instructors by 15th July 2020. Course instructors will assess these and assign the final grades. These submissions will be made online—to the email id of the course instructor as notified, as well as to the email id of the Centre for Historical Studies. Those who have already made submissions that have been duly acknowledged by the course instructor should only submit copies of the same to the CHS office.

(b) Students who have not submitted tutorials/ assignments/ seminar papers and who think they will not be able to make the submissions by the date mentioned above can opt for an average grade for a specific course for which they have registered for the 2nd or 4th semester or for more than one course/ all courses as the case may be. This average grade will be calculated by the CHS office on the basis of their previous performance in the 1st and 3rd semester respectively, and will be entered on their grade sheet against the course/ courses for which they may apply for this provision. In all such cases, apart from the grade, the grade sheet will carry the remarks AVERAGE GRADE CARRIED OVER FROM PREVIOUS SEMESTER against each such course.

(c) Students have the option of repeating a course/ more than one course/ all courses if need be for either MA (second semester) or MA (fourth semester) in the winter semester 2021. The compulsory courses cannot be changed. However, if necessary, students can opt for alternative courses in lieu of the ones for which they are currently registered for the optional courses.

3. The same provisions will apply to MPhil/ PhD students in the second semester. They can choose one of the three options listed below and are required to inform the course instructor as well as the CHS office on mail about which option they are selecting latest by 7th July 2020.

(a) MPhil/ PhD students will submit assignments/ seminar papers as discussed with course instructors by 15th July 2020. Course instructors will assess these and assign the final grades. These submissions will be made online—to the email id of the course instructor as notified, as well as to the email id of the Centre for Historical Studies. Those who have already made submissions that have been duly acknowledged by the course instructor should only submit copies of the same to the CHS office.

(b) Students who have not submitted assignments/ seminar papers and who think they will not be able to make the submissions by the date mentioned above can opt for an average grade for a specific course for which they have registered for the 2nd semester or for more than one course/ all courses as the case may be. This average grade will be calculated by the CHS office on the basis of their previous performance in the 1st semester, and will be entered on their grade sheet against the course/ courses for which they may apply for this provision. In all such cases, apart from the grade, the grade sheet will carry the remarks (**AVERAGE GRADE CARRIED OVER FROM PREVIOUS SEMESTER**) against each such course.

(c) Students have the option of repeating a course/ more than one course/ all courses if need be in the winter semester 2021. The compulsory courses cannot be changed. However, if necessary, students can opt for alternative courses in lieu of the ones for which they are currently registered for the optional courses.

- 4. All evaluation to be completed and grade sheets to be submitted by faculty to CHS office by 21st July 2020. CHS office to submit grades to Evaluation branch by 30th July 2020.
- 5. All 9B, re-registered and other MPhil and PhD students can submit any time through online mode by soft copy. 6 months extension has been granted to all research students.

All necessary administrative and legal support will be sought from the university bodies such as the Board of Studies and Academic Council to ensure that these recommendations are in consonance with the statutes of the university.

Also, it may be noted that these measures have been recommended keeping in view the unprecedented situation owing to the pandemic and the lockdown, and are therefore to be treated as exceptional and not part of routine academic procedure.

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