

JAWAHARLAL NEHRU UNIVERSITY

PROJECT ADMN CELL

PAC-Director-961

25th October, 2016

CIRCULAR

It has been noticed that while submitting the research project proposal to the Project (Admn.) Cell for approval of the competent authority, at times some faculty members submit such proposals on the last date not giving sufficient time i.e. 2-3 days to this Cell to process the same and in such cases, they need endorsement from the competent authority to be uploaded/submitted to the funding agency.

In order to avoid such instances and to further streamline the process, the competent authority has decided that instead of submitting complete research proposal which in many cases runs into large number of pages, the faculty members are required to submit the following documents at the time of submission of research project proposals for approval of the Competent authority:

- i) 1-2 page summary of the project proposal with objective
- ii) Budget of the proposal including overhead charges
- iii) Annexure I (which is required for submission of a new proposal)
- iv) Endorsement/Certificate, if any, to be signed by the Competent Authority

Once the proposal is approved by the funding agency, it would be the responsibility of the PI to submit a copy of the complete proposal alongwith sanction letter of the funding agency for our record and for initiation of expenditure from sanctioned project.

This issues with the approval of the competent authority.


25-10-2016
Dr. Rupesh Chaturvedi
Director (R&D)

Copy to:

1. All Dean of School of Studies/Chairpersons of Special Centres
2. Ps to Vice-Chancellor/Rector-I/Rector-II/ Registrar/Finance Officer
3. AFO (Project Finance)
4. Circular File