

Jawaharlal Nehru University

Instructions for Graduands

The 3rd Convocation of JNU has been scheduled on **November 11, 2019** to confer degree to Graduands who have successfully completed the Ph.D. programme between **July 01, 2018 to June 30, 2019**. A portal for Convocation is www.jnu.ac.in/convocation.

(A) Instructions for Degree recipients

1. A **mandatory rehearsal** will be arranged in AICTE Auditorium (All India Council for Technical Education, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070) on 10th November 2019, at 12:00 Noon. Degree recipients who fail to attend rehearsal will not be allowed to attend the convocation.
2. Degree recipients who are unable to attend the Convocation must inform the Registrar/Deputy Registrar (Evaluation) well in advance. Such Degree recipients will be admitted to the degree in absentia.
3. The graduands can bring one accompanying person (one of the parents/family member) along with them. **The awardee MUST inform the name of the accompanying person and other details in the given proforma before October 30, 2019** and a pass will be issued by Convocation Committee to them. **In any case, no accompanying person will be allowed without prior information by October 30, 2019.**

(B) Academic Costumes

All dignitaries/on dais, Deans, Chairpersons, supervisors (faculty) and graduands are required to come in prescribed dress as mentioned below:

1. White kurta, pyjama for males.
2. White saree with a border for females or white kurta, salwar/churidar.
3. The graduadants will be provided a dupatta. The dupatta is available with Convocation Costume Committee. The convocation registration fee will cover the cost of dupatta form graduands only. Others have to purchase the dupatta from Convocation Costume Committee. Please contact PRO office at administration building, email: pro@mail.jnu.ac.in, (Tel): 26704017, 26704046.
4. No graduands will be allowed to attend the Convocation ceremony in a dress other than one specified for the Convocation.
5. All University authorities and awardees are required to come in formal footwear to attend the ceremony.
6. The dignitaries, on dais, Deans, Chairpersons, and supervisors (faculty) will have to follow the dress code.

(C) Degree Recipients Participation in Convocation Ceremony

1. Degree recipients must report by 8 am at the venue on 11th November, 2019.
2. Seating arrangements will be alphabetical, School/center- wise within each course group as decided by the Convocation Committee.
3. Once all Degree recipients are seated, they will receive a briefing about the time, when in the proceedings the awards will be presented.
4. The degrees will be awarded to students of different Schools/Centres and Special Centers in alphabetical order.

(D) Arrangements for Differently abled Graduands

1. The University has a responsibility to ensure that differently abled graduands can participate in the Convocation Ceremony with ease.
2. In order to ensure appropriate arrangements to be made, it is essential that students request the Convocation Office (DR/AR Evaluation) for any special requirements well in advance.
3. Where a candidate with mobility impairment cannot use stairs or where there is no wheelchair access to the stage, the Presiding Officer will descend the stairs to present the award. In this situation, the Convocation Office will brief the Presiding Officer, and the candidate regarding the process.
4. Candidates with vision impairment will be assisted by a guide or person(s) deployed for this purpose.

(E) The Ceremony

Academic Procession

1. The academic procession will assemble in the foyer of the venue 30 minutes before the ceremony.
2. The order of procession is determined by the stage seating plan which is in accordance with the seating protocol.
3. The academic procession will enter the venue as decided by the committee.

(F) Movement of Degree recipients across the Stage

As per instructions of the Convocation Committee.

(G) Photography Session

An official photography session will be conducted during the ceremony.

Important Security Instructions (November 10-11, 2019)

1. Please carry the following (on November 10-11, 2019):
 - a) Copy of the invitation letter
 - b) Registration payment acknowledgement slip
 - c) Govt. issued photo ID in original

2. ONLY ONE accompanying person (one of the parents/family member) is allowed with the graduand. The accompanying person need to carry the following (on November 10-11, 2019):
 - a) Two copies of the filled proforma for the accompanying person (soft copy submitted in advance)
 - b) Govt. issued photo ID in original

3. Items such as briefcase/ handbags/ bags/ any kind of arms/ camera/ electronic items/ water bottles etc. will not be allowed.