ERASMUS+ INTERNATIONAL CREDIT MOBILITY PROGRAMME CALL FOR APPLICATIONS FOR STAFF MOBILITY BETWEEN A4U UNIVERSITIES AND PARTNER UNIVERSITIES IN INDIA 2018-2019

1. Purpose of the Call

Alliance of 4 Universities (A4U) is a strategic partnership of four Spanish public universities: Universitat Autònoma de Barcelona, Universidad Autónoma de Madrid, Universidad Carlos III de Madrid, and Universitat Pompeu Fabra in Barcelona. One of the objectives of A4U internationalization strategy is to promote mobility with leading universities in countries with emerging economies such as India.

A4U has been awarded funds under Erasmus+ International Credit Mobility Programme, which enables staff from A4U universities and its partner universities in India (see list below) to undertake a mobility stay.

The main purposes of this call are:

- To help staff achieve sustained improvements in knowledge, teaching and research skills.
- To forge and deepen lasting links between A4U universities and its partner universities thus enhancing transnational academic cooperation.
- To improve participants' language and cultural skills, promoting mutual enrichment and understanding.

The mobility announced in this call can be undertaken in 2018-2019 during the period of academic activity and should end before 31 July 2019.

2. Participating Higher Education Institutions

The participating Higher Education Institutions (HEIs) in this call are:

SPAIN	INDIA
• Universitat Autònoma de Barcelona • Universidad Autónoma de Madrid • Universidad Carlos III de Madrid • Universitat Pompeu Fabra in Barcelona	• Indian Institute of Science of Bangalore • Symbiosis International University, Pune • Jawaharlal Nehru University (JNU) Delhi • St. Xavier's College, Mumbai • Jaypee Institute of Information Technologies • Indian Institute of Technology of Delhi • Indian Institute of Technology, Mumbai

An Interinstitutional Agreement between the home and the host universities must be signed before the start of the mobility.

3. Grants to be awarded

Outgoing from A4U universities to Indian partner universities

Level	From	To	Number of grants	Duration of stay	Grant amount	
					Subsistence	Travel
Staff	Spain	India	1	5 days	€160/day	€820

The call is open to all subject areas. However, the applicants must check that the requested mobility proposal matches the offer available at the host university.

The mobility grant consists of a travel allowance and a monthly/daily subsistence allowance according to the flat rates determined by the Erasmus+ Programme. It is a **contribution** towards the costs of the planned Erasmus+ mobility period[1].

The mobility period for staff is 5 days maximum plus 2 days for travel. In total, 7 days will be covered by the grant. During their mobility, teaching staff are expected to deliver at least 8 hours of teaching, or combine it with training (such as lecture shadowing, taking courses). It is also possible for administrative staff to do mobility for training, which enables them to acquire knowledge and specific know-how from good practice abroad, and to develop their own competences in their field. Priority will be given to mobility with a teaching component.

The beneficiaries are free to make travel and accommodation arrangements that best suit their needs and are not required to present receipts for their expenses. Important: For booking their flights and accommodation, beneficiaries need to advance their own funds since the mobility grant will be paid only once their stay begins (see procedures for grants payment in section 8).

4. Eligibility requisites

To be eligible, applicants must fulfill the following general condition:

- To take responsibility for performing the mobility **in 2018-2019 during the period of academic activity based on the academic calendar of the host university, and always end the mobility before 31 July 2019**.
- To submit all the required documents before the application deadline.
- To have a contractual relationship with their home institution at the time of application and during the mobility.
- If the planned mobility activities are to be conducted in a language that is not the native language of the applicant, to have an appropriate level of the language of instruction, **B2 being the**
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[1] As a guideline, the average monthly living expenses in Madrid or Barcelona are 500€ for accommodation in student residence (an apartment shared with other students might be cheaper) and €250 for food.

minimum level. Please refer to your home institution, which will confirm whether you have the required level.

Lower priority will be given to applicants who have already participated in mobility actions under Erasmus+ International Credit Mobility (non-European) Programme.

5. Timeline

Call opens	**Upon publication on A4U website**
Call closes	**28 June 2018**
Publication of selection results	**16 July 2018**

6. Application process

The call and the application form will be published on A4U website http://alliance4universities.eu/en/mobility-scholarships/. All partner universities websites will refer to it by publishing an announcement.

Applicants must complete an online application form and attach the following documentation:

- Abridged CV
- Mobility Agreement for teaching/training, signed by the applicant, the home and the host institutions. Scanned signatures are accepted.

International Offices at participating institutions can assist applicants in getting signatures for the learning/mobility agreements. For contact details, please check section 11.

Selection results will be published in A4U website http://alliance4universities.eu/en/mobility-scholarships/ and will be announced to the beneficiaries and partner universities by e-mail.

7. Evaluation criteria and selection

Grants will be awarded on a competitive basis, based on quality evaluation of applications and following a procedure which guarantees transparency, fairness and transparency.

Evaluation criteria in order of importance:

- Quality of the proposal in the Mobility Agreement, according to methodology, feasibility, teaching and learning innovation and/or curriculum development.
- Relevance and expected impact of the proposal for the host institution and added value upon return to the home institution.
- Curriculum of the candidate, including teaching experience, research, publications, etc.

The applications will be evaluated by A4U Selection Committee consisting of 4 Vice-rectors for International Relations of A4U universities, with the support of A4U international Project Manager.

In case the selected applicants outnumber available grants, A4U will keep them on a waiting list in case a grant becomes available.

8. Grant payment procedure

Once the certificate of attendance from the host university has been issued, the participant has completed the online EU survey and signed the Grant Agreement, the grant will be paid in one instalment to the beneficiary´s bank account.

9. Rights of the beneficiary

- To perform the entire mobility period for 5 days for Faculty without extensions. The grant received must coincide with the actual dates of the mobility period.
- To receive the grant according to the amounts set out in the Erasmus+ Programme guidelines. The expenses not covered by the grant will be borne by the beneficiary.
- To receive information and advice on the application procedure from the home university, as well as pre-departure and on-site guidance from the host university.
- To have the teaching/training period abroad recognized by their home university.

10. Obligations of the beneficiary

- To be in possession of adequate insurance throughout the mobility period according to Erasmus+ programme rules. Insurance will be provided and paid for by the Alliance 4 Universities.
- To obtain the visa for the stay in the receiving country and bear the costs of obtaining the visa.
- To book flights and accommodation in the country of destination. For this, beneficiaries will need to advance their own funds since the mobility grant will be paid only once their stay begins. Host universities can provide information to participants how to find suitable accommodation.
- To carry out the mobility stay according to the proposal and dates committed, during 2018-2019 and before 31 July 2019.
- To participate, if requested, in sharing their mobility experience.
- To complete the required procedures and fill in the necessary documents as per Erasmus+ Programme before, during and after the mobility period, meeting the deadlines established by 4U. Before mobility: signature of the Grant Agreement and the Mobility Agreement Proposal. After mobility: submission of the Certificate of Attendance and online EU survey.
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the home and host institutions.

11. Information

Should any doubt arise over the interpretation of this Call, the Selection Committee will decide on the case and interpret it in the light of the guidelines of Erasmus+ Programme.

A4U International Project Manager will be in charge of the general coordination and management of this call, and will be the initial point of contact for applicants and beneficiaries.

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International Relations Services at A4U universities will provide support to incoming and outgoing applicants at the application stage and during mobility.

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Any additional information on this call will be published on A4U website http://alliance4universities.eu/en/mobility-scholarships/

Barcelona, 7 May 2018

Jaume Casals Pons
President of Alliance 4 Universities