

**जवाहरलाल नेहरू विश्वविद्यालय**  
**JAWAHARLAL NEHRU UNIVERSITY**  
नई दिल्ली/NEW DELHI-110 067  
ADMINISTRATION BRANCH

No.IX/241/95/Admn.I/

21.08.2020

**ORDER**


**Sub: Technical assistance team for online registration for 2020 Monsoon Semester**

In continuation of Order dated 20.08.2020 and with reference to the Circular dated 14.08.2020, online registration of students for 2020 Monsoon Semester, the following staff members of Communication and Information Service (CIS) have been assigned to assist Students in registration related work and Technical Assistance.

S.No.	Name of the Employee	Designation	Duties Assigned	Contact No.
1	Shri. S. Venkatesan Shri Amogh Batra Ms. Anamika Ms. Pratima Yadav	Systems Analyst Systems Analyst Systems Analyst Sr. Tech. Assistant	Resolve all issues related to student registration software, issues related to students data, fee, no dues and payment gateway, issues etc.	011-2670 4006  011-2670 4133
2	Shri Satyendra Kumar Shri Jeewan Singh Bisht Shri Deepak Kumar Shri M. M. Harris	Sr. Systems Analyst Sr. Tech. Assistant Reprographic Assistant Technical Assistant	Resolve internet id or password issues of students, staff and ensure smooth internet connectivity across the University.	
3	Ms. Ritu Nidhi	Sr. Tech. Assistant	JNU Website upload activities	
4	Shri Inderjeet Singh Sehgal	Sr. Tech. Assistant	Resolve computer hardware and antivirus related issues.	

Director, CIS is advised to ensure that the staff members are available for registration of students continuously during the period from 21<sup>st</sup> August to 31<sup>st</sup> August 2020 (even on Saturday/Sunday/Holiday) from 9.00 a.m. to 5.30 p.m. and should follow the COVID-19 guidelines issued by Govt.

This issues has the approval of the Competent Authority.

  
(P. AJALBABU)  
DEPUTY REGISTRAR  
ADMINISTRATION

Copy to:

1. All School's Dean/Center's Chairpersons/Head of Departments
2. Director (Admission)/CoE/J.R. (Admission)/A.R. (Evaluation), CSO
3. P.S. to V.C./Rector-I, II & III/Registrar/F.O.
4. In charge Engineering, Engineering Branch
5. Director – CIS – with the request to upload the same in JNU website. Student registration portal and to send mail to students
6. Circular File/O.O. File